

**See Note #1 Parent/Guardian, Age of Majority/Emancipated Minor Student, Teacher See Note #2, School Counselor - Requests Personal Curriculum for Student Who has Completed 9<sup>th</sup> Grade See Note #3**

**No. Send response to requester indicating who requested, who may request, and that not an authorized requester.**

**Yes. Request proceeds to PC Team**  
**Mandatory: Parent/Guardian, Student, Teacher (as defined in Note 2 below), Counselor (or designee qualified to act in counseling role)**  
**Should: School psychologist if student with IEP**  
**Permissive: Others**

**What type of modification requested?**

**Subject Area Content Expectations**

**Credit Requirements**

**Allowable? Incorporating as much of MMC content expectations as practicable for pupil. (See Note #4). Must be consistent with district decision rules regarding allowable mastery and proficiency modifications for students with IEPs.**

**Does student have IEP?**

**No.**

- **Either PC Plan not developed at all, or**
- **Proposal revised to become allowable**

**Yes. PC Plan developed**

- Document modifies content expectations
- Measurable goals developed
- Method to evaluate if achieved goals
- Aligned with EDP

**Optimal: Quarterly progress reporting plan**  
 See Note #5

**No**

**Yes**

**Is credit modification consistent with (5) (f)-(j) or (5)(l) transfer student?**

**Is credit modification consistent with (5) (k) ?**

- Necessary due to disability
- Consistent with EDP
- Consistent with IEP

**No STOP**

**Yes**

**No to any one of the questions STOP**

**Yes to all three questions**

See Note #5

**PC Agreement signed by parent & superintendent**

**Develop PC plan to document credit modification**

**Develop PC Plan to document credit modifications**

**No. PC does not take effect**

**Yes. PC takes effect**

**Parent communicates with all teachers quarterly to review progress on PC goals re: content expectation modifications**

**If requester feels PC needs revision, this process is activated by a new request.**

<sup>1</sup> Note: Not intended to be legal advice. Consult counsel regarding application questions for particular situations.

<sup>2</sup> Note: Teacher currently teaching, who teaches/has expertise in area of request or is determined by principal to have relevant qualifications.

<sup>3</sup> Note: Request for student with IEP may be made prior to completing 9<sup>th</sup> grade per (5)(k)

<sup>4</sup> Note: "Practicable" not defined in statute, Webster defines as "capable of being done or performed." MDE 8-09 TA – "Mix of existing MMC content expectations and modifications to those expectations driven by student need, that when achieved will ensure the student progresses toward his or her identified post-secondary and career goals.

<sup>5</sup> Note: Is (are) change(s) consistent with a modified curriculum versus an alternate curriculum?